



WATFORD SWIMMING CLUB

County Qualifier Open Meet

Affiliated to Swim England East Region and Hertfordshire

Held under Swim England Laws and Regulations, the Swim England Technical Rules of Swimming
and the Swim England Open Meet Licensing Criteria

Licence Number 3ER231284

Saturday 18th & Sunday 19th November 2023

Woodside Leisure Centre, Horseshoe Lane, Watford WD25 7HH

MEET CONDITIONS AND INFORMATION

- 1) The promoter is Suzy Harper on behalf of Watford Swimming Club
- 2) The meet will take place at Woodside Leisure Centre on Saturday 18th and Sunday 19th November 2023 and is licensed by Swim England at Level 3 under Licence No. 3ER231284
- 3) This meet will be run in accordance with, and held under Swim England Laws, Swim England Technical Rules of Swimming and these conditions.
- 4) Entries to this meet will be accepted on a first come first served basis
- 5) Competitors must be Club Compete members of an affiliated club, eligible to compete and registered in accordance with Swim England Laws and Technical Rules and may enter in the name of one club only. Entries will only be accepted from competitors registered as members of Swim England, SASA or WASA or competitors from a country affiliated to FINA.
- 6) Those swimmers in possession of a Swim England Certificate of Swimming Disability / Certificate of Exception, or those swimmers whose membership details record a disability Sport Class are welcome to enter the competition with a time slower than the lower limit standard. An entry time must be provided.
- 7) The pool length is 25m. 8 lanes and AOE will be used. A secondary strobe for the starting system is not available.
- 8) Age groups for Female and Open/Male are single banded age groups from:
10 yrs –15yrs and 16yrs & over
- 9) The Female category is for birth sex females in accordance with Swim England's Transgender and Non-Binary Competition Policy. By entering the 'Female' category, a swimmer confirms that their birth sex is female.
- 10) There will be awards for the top three in each age group in each event.
- 11) Age as at 31st December 2023.

- 12) Swimmers need to be 10 or over by 31st December 2023 to be able to compete in line with Swim England rules (11 as at 31st December 2023 for 400 IM)
- 13) Heats will be swum with all ages combined and seeded on submitted times.
- 14) Over the top starts may be used at the Referee's discretion.
- 15) Once an entry has been accepted a competitor shall swim or give **notice of withdrawal**. Notice of withdrawals from a club shall be reported to the recorders **at least 50 minutes** before the start of the session. Refunds are not available other than for medical reasons which must have supporting documentation and are at the discretion of the Meet Promoter.
- 16) Any swimmer not present when required to swim will incur a £10 penalty. In the event of a competitor not paying the penalty, the Club in whose name the competitor has entered the competition shall be responsible for payment.
- 17) All swimmers should be supervised by their coaches/team managers during warm up and whilst on poolside. Coaches and team managers are responsible for the behaviour of their swimmers at all times.
- 18) No responsibility can be accepted for any loss or damage to clothing or other articles.
- 19) Swimmers will only be permitted to enter the gallery or cafe if they are appropriately dressed including footwear.
- 20) Only swimmers, officials, Watford SC 'helpers' and Team Managers/ Coaches accredited with coaches passes will be allowed poolside
- 21) Results will be posted during the meet on meet mobile and will be supplied to British Swimming for entry into the national rankings database and on the Watford Swimming Club website after the event.
- 22) All participants must observe the safety precautions in operation at Woodside Leisure Centre. Neither the Promoter nor Watford Swimming Club will be responsible for any loss or damage occurring during the meet.
- 23) In accordance with the Swim England Child Safeguarding Policies and Procedures any parents or carers of swimmers under the age of 18 who wish to take photographic or video images are requested to focus on their own child as much as reasonably possible and to avoid including other children in those images, particularly if those images are being shared with family and friends through social media platforms.

Should you have any concerns about photography or filming at this event then please bring them to the attention of Lorraine Reader (Club Welfare Officer) or Suzy Harper (Meet Promoter). **Note that any photography in the changing rooms is absolutely forbidden.** Participants and spectators are requested to follow the Swim England guidelines for photography and use of photographs on social media. The Swim England Child Safeguarding Policy and Procedures, Wavepower 2020-23 Section 2 provides guidance on the use of social networking (page 92-95) and guidance on photography (page 86-87). [Wavepower 2020-23 | Child safeguarding for Swim England clubs \(swimming.org\)](#). Both sets of guidance apply if social media platforms are being used to share images or recordings either after the meet or during live streaming of the event. These policies will be rigorously enforced, and

any person found to be contravening them will be asked to leave the gala without refund.

ENTRIES

- 24) Valid entries (which must include payment) will be accepted in order of receipt, that is, first come first served. Complete entries for each club are required together with an electronic payment. Individual entries will only be accepted at the Promoter's discretion.
- 25) Any individual entries must include a £3 administration charge per swimmer.
- 26) Complete entries for each club are requested together with a bank transfer. WSC bank details are Watford Swimming Club, Account Number 00440774, sort code 30 99 21. Where five or more competitors enter from the same club entry shall be made by using HYTEK and sending the entry file to the Promoter. Later individual entries may not be accepted. **Closing date for entries is midnight 1 November 2023** (or when the Meet is full if this is earlier). The promoter reserves the right to re-open the meet for entries after the closing date if there is capacity and entirely at the Promoters discretion.
- 27) Please submit your entry file, together with your summary sheet to wscnovopenmeet@virginmedia.com
- 28) The entry fee is £7.50 per individual event except the 400s and £9.50 for the 400m Freestyle and 400 IM.
- 29) For an entry to be valid it must appear on British rankings, checks on times submitted will be made. If a time is found to be invalid for a swim, then it will be rejected and no refund will be given
- 30) The Promoter reserves the right to limit entries and the number of heats in any event to maintain a balanced programme. In the event entries are rejected, fees will be refunded by a single payment to the club in question.
- 31) "No Time" (NT) entries are not allowed
- 32) We will accept long course times provided that they are converted to short course times when entered into Hytek and are drawn from British rankings.
- 33) The promoter reserves the right to limit the 400m Freestyle to 4 heats for Open/Male and 4 heats for Female. There will be a reserve list of the EIGHT fastest swimmers for Open/Male and for Female should any swimmer pull out or not turn up on the day.
- 34) The promoter reserves the right to limit the 400m IM to 2 heats for Open/Male and 2 heats for Female. There will be a reserve list of the EIGHT fastest swimmers for Open/Male and for Female should any swimmer pull out or not turn up on the day.
- 35) Time Trials will be considered by email in the week preceding the meet at the Promoters discretion if there are spaces available to fill lanes at the cost of £8 per time trial (£10 for 400 events). Entrants for time trials must comply with the original entry conditions.
- 36) Confirmation of entries will be sent to clubs.

- 37) **Coaches Passes** -Weekend Coaches' passes, to include food, are available for poolside access at £20 per day or £30 for the weekend. Maximum 3 passes per club. Coaches' passes will not be sold on the day.
- 38) Entries to this meet will be held on a computer and consent, as required by Data Protection Act 1998 (as Amended) and GDPR compliance which came in force in the UK on the 25th May 2018 will be deemed to have been given by submission of entry. In order to run this meet successfully we require certain personal data for the purposes of making entries to the competition, managing the meet and the submission of results to rankings. Consent to process such personal data is deemed to have been given by the submission of the entry. Where personal data of competitors, officials and coaches / Team Managers has been passed to us by a swim club rather than by the individual themselves, we rely on the swim club providing the data to ensure that consent has been obtained. If required, the swim club should be able to provide evidence to us that such consent has been given. The data provided will be published in the meet programme and online and will include the swimmers name, date of birth, gender and qualification times and results. The data obtained to run this meet will be held electronically by the club for 12 months and in paper copy for 3 months following the completion of the meet.
- 39) Any matter not covered by these Meet conditions will be determined by the Promoter and Referee, subject to Swim England laws, Regulations and the Swim England technical Rules of racing.

Gala to be held at: **Woodside Leisure Centre**, Horseshoe Lane, WATFORD, Hertfordshire
WD25 7HH

www.watfordswimmingclub.co.uk